MEETING MINUTES

STELLA MARY'S COLLEGE OF ENGINEERING Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/ICC/FM-05/MGMS/05/2019 2018 - 2019 (Odd/Even)

5/3/2019

MEETING MINOTEC					
Meeting Name:	INTERNAL COMPLIANCE CELL	(WOMEN EMPOWERM	ENT CELL)	1-14-200m	
Date of Meeting: (MM/DD/YYYY)	5/3/2019		Time:	10:30 am to 11:30am	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela		Location:	Principal's Office	K STATE OF THE STA
1. Meeting Objective		12 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
To conduct the Internation	al Women's Day				
2. Attendance at Meeting					
Name	Department	E-mail	Pho	one	
List Enclosed					
			11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	S ABT COMPTO PETANCES,	NOTE OF STREET
A Parendarie	4. Discussio	NI/OUTCONES / DECE	MONE	COMMUNICATIONS REQUIRED	
To invite a resource	person for the the program by Planned to have 2019.	ere made for inviting program and decided y the students we the program on 8th re asked to send the gments for the program	March	Information should be given to the departments through the circular	immediate
To frame the program schedule	girl students and get their	atives should interact of their respective de views about the prog n discussion with the r needs.	partments ram.	 Empowering the students at various levels of learning to bring success in personal and academic activities. Feedback from every representative is considered for further development in the process. 	

SMCE/ICC/FM-05/MGMS/05/2019 2018 - 2019 (Odd/Even)

Marking Al							
Meeting Name:	INTERNAL COMPLIAN	CE CELL (WOMEN EMPOWE	ERMENT CELL)			
Date of Meeting: (MM/DD/YYYY)	5/3/2019			Time:		10:30 am to 11:30am	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela		Locatio	n:	Principal's Office		
Summary of Revi	ew Outputs						T
		Complian	ce Cell members	s for having th	e nrogran	n in a successful manner w	ere
discussed.		1	- Commons	s for naving th	c program	ii ii a successiui mainei w	
7. Next Meeting (if applica	ble)		排制器排列				
Date: (MM/DD/YYYY)		Time:		Location:		-	
Objective:							
Signature:							
Meeting Documentor	Meeting Documentor						Principal
Date: .0.5.1.0.3.19							

SMCE/ICC/FM-05/MGMS/05/2019 2018 - 2019 (Odd/Even)

	2.	Attendance at Meeting		
S.No.	Name	Designation	Department	Signature
1	Mrs.A.L.MerlinSheela	Asst.Prof	S&H	Muser
2	Mrs. A. Darcy Gnana Jegha	Asst.Prof	EEE	7.5.0.34
3	Mrs. A.B.Evanjalin	Asst.Prof	ECE	Entin
4	Mrs. S. Indira	Asst.Prof	CIVIL	Bachue .
5	Mrs.Mamitha	Asst.Prof	CSE	% /



SMCE/ICC/FM-05/MGAA/05/2019 2018 - 2019 (Odd/Even)

STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

MEETING AGENDA Date: 4/3/2015					
Meeting Name:	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)				
Date of Meeting: (DD/MM/YYYY)	5/3/2019	Time:	10.30 am to 11:30 am		
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office		
Meeting Facilitator:	Mr.P.Renjitham				
Meeting Minute Taker:	Mrs. A L.Merlin Sheela	Meeting Documenter:	Mrs. A.L.Merlin Sheela		

1. Meeting Objective To conduct the International Women's Day

me	Department	E-mail	Phone	
t enclosed				
THE RESERVE AND ADDRESS OF THE PARTY OF THE	BORDADA SE SELECTA SE			
Meeting Agenda			計 [1] 在 第四届 第二届 [1] [1]	计数层作题 新加拿加工的工作题的
Meeting Agenda Dic				Time
ic To invite a resource	ce person			Time 10:30 am to 11:30 am

Description	To be Prepared by	
Constitutional provisions - AICTE	Principal	



SMCE/ICC/FM-05/MGAA/05/2019 2018 - 2019 (Odd/Even)

S.No.	Name	2. Signature		
	The state of the s	Designation	Department	Signature
1.	Mrs.A.L.Merlin Sheela			
-	Jan Marini Silecta	Asst. Prof	S&H	1 1
2.	Mr. S.A.Edward Dhas			Junter
		Asst.Prof	MECHANICAL	- 61
2.	Mr. Saravanan M.R.	A ==4 D = C	PPF	Digin .
		Asst.Prof	EEE	85
3.	Mr. Michael Franklin N			Let ?
	Tankini iy	Asst.Prof	ECE	
4.	Mr.S.Ravi Kumar	4 . P . C		
		Asst.Prof	CIVIL	19/
5	Mrs. A. Ann Romalt	Asst.Prof	COD	R/A
		ASSLPTOT	CSE	0/
6	Dr. M. Freeda	A got Due C		S
		Asst.Prof	S&H	Swill

SMCE/ICC/FM-04/MGMS/04/2019 2018 - 2019 (Odd/Even)

MEETING MINUTES					15/2/2019
Meeting Name:	INTERNAL COMPLIANCE C	ELL (WOMEN EMPOWERMEN	Γ CELL)		
Date of Meeting: (MM/DD/YYYY)	15/2/2019		Time:	10:30 am to 11:30am	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela		Location:	: Principal's Office	
1. Meeting Objective	Best Will about				
To conduct a program relate	ed to women empowerment.				
		STATUS AND A STATUS AND ASSESSMENT OF THE PARTY AND ADDRESS OF THE PART			
2. Attendance at Meeting					
Name	Department	E-mail	Phone		
List Enclosed					
Applies you constitute the contract of the	FIRE LATER A SECRETARIA DE CONTRACTOR DE CON	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
- LATER DAVITED	Discus	dayby was been	s li	Control of the Contro	
To invite a resource po	person for t Mrs. R.K. M the resource • Planned to l 2019. • The heads w of their dep	nave the program on 20 th Fe were asked to send the girl s artments for the program	have /il as S. m • In A • In definition of the structure	or the Civil department Mrs. Indira was selected as the ICC ember. Eviting Mrs. R.K. Madhumathi, sst.Prof., Civil for the program offormation should be given to the epartments through the circular	immediate
To frame the program schedule	girl student and get the	ntatives should interact wit is of their respective depart ir views about the program pen discussion with the stu eir needs.	ments v. dents • F	mpowering the students at arious levels of learning to bring access in personal and academic ctivities. eedback from every epresentative is considered for arther development in the rocess.	immediate

SMCE/ICC/FM-04/MGMS/04/2019 2018 - 2019 (Odd/Even)

Meeting Name:	INTERNAL COMPLIANCE CELL (WOMEN EMPO	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)					
Date of Meeting: (MM/DD/YYYY)	15/2/2019		e:	10:30 am to 11:30am			
Minutes Prepared By:	Mrs.A.L.Merlin Sheela	Loss	ntion.	Division II. Offi			
Summary of Revie	aw Outpute	Loca	ation:	Principal's Office			
Summary of Review Outputs The responsibilities of the Internal Compliance Cell members for having the program in a successful manner were discussed. 7. Next Meeting (frapplicable) Date: (MM/DD/YYYY) Time: Location:							
Meeting Documentor Date:					al		

SMCE/ICC/FM-04/MGMS/04/2019 2018 - 2019 (Odd/Even)

S.No.	None	Attendance at Meeting		
	Name	Designation	Department	Signature
1	Mrs.A.L.MerlinSheela			
		Asst.Prof	S&H	Almign
2	Mrs. A. Darcy Gnana Jegha	Asst.Prof	EEE	A.D.a. Jey
3	Mrs. A.B.Evanjalin	Asst.Prof	ECE	Endine.
4	Mrs. S. Indira	Asst.Prof	CIVIL	Bouchuse.
5	Mrs.Mamitha	Asst.Prof	CSE	a towns



STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

SMCE/ICC/FM-04/MGAA/04/2019 2018 - 2019 (Odd/Even)

MEETING AGENDA	A		Date: 14/2/2019			
Meeting Name:	INTERNAL COMPLIANCE CELL (WOMEN	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)				
Date of Meeting:	15/2/2019	Time:	10:00 am to 11:00 am			
Meeting Chair:	Dr R Suresh Premil Kumar	Location:	Principal's Office			
Meeting Facilitator:	Mr P.Renjitham					
Meeting Minute Taker:	Mrs A L Merlin Sheela	Meeting Documenter:	Mrs. A.L.Merlin Sheela			

Meeting Objective
 To conduct a program related to women empowerment

2. Attendees	建筑建筑			
Name	Department	E-mail	Phone	
List endosed				

Neeting Agenda Topic Time To invite a resource person 10:00 am to 11:00 am

To frame the program schedule

4. Pre-worldPreparation (documents/handouts to bring, reading material, etc.)				
Description	To be Prepared by			
Constitutional provisions - AICTE	Principal	No. of the second second		



2.

SMCE/ICC/FM-04/MGAA/04/2019 2018 - 2019 (Odd/Even)

2. Signature S.No. Signature Department Name Designation 1. Mrs.A.L.Merlin Sheela S&H Asst. Prof 2. Mr. S.A.Edward Dhas MECHANICAL Asst.Prof 2. Mr. Saravanan M.R. EEE Asst.Prof 3. Mr. Michael Franklin N ECE Asst.Prof 4. Mr.S.Ravi Kumar CIVIL Asst.Prof 5 Mrs. A. Ann Romalt Asst.Prof CSE Dr. M. Freeda S&H 6 Asst.Prof

STELLA MARY'S COLLEGE OF ENGINEERING

SMCE/ICC/FM-03/MGMS/03/2018 2017 - 2018 (Odd/Even)

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

MEETING MINUTES	i					8/2/2018
Meeting Name:	INTERNAL COMPLIANCE CEL	L (WOMEN EMPOWERME	NT CELL)			0,2,2010
Date of Meeting: (MM/DD/YYYY)	8/2/2018	-	Time:		10:30 am to 11:30am	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela		Location	on: Principal's Office		
1. Meeting Objective						THE REPORT
To conduct a program relate	d to women empowerment.					
2. Attendance at Meeting			16 1 1 1 1 1	性 经财金额		
Name	Department	E-mail		Phone	in are the that the	
List Enclosed		L-man		Phone		
3 Aceyma mak	EDECLESIO.	nourselles / December	D .	5 60)	AGIONS TO BETAKER WHICH CATTONS REQUIRED	6, Date & Time of
To invite a resource per	person for the p Dr. R. Reena Dresource person Planned to have 2018.	re made for inviting a rogram and decided to aphne, Asst.Prof EEE . the program on 14 th F asked to send the girl sents for the program	have as the ebruary	• For S.Inc mem • For Sher the I • Invit Asst	the Civil department Mrs. dira was selected as the ICC	immediate

SMCE/ICC/FM-03/MGMS/03/2018 2017 - 2018 (Odd/Even)

Meeting Name:	INTERNAL COMPLIANCE CELL (V	VOMEN EMPOWERMENT CELLY			
Date of Meeting: (MM/DD/YYYY)	8/2/2018	Time:		10:30 am to 11:30am	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela	Land		D: : # 0%	
To frame the program schedule Summary of Revie The responsibil discussed. Next Meeting (frapplicable)	The representative girl students of the and get their view To have a open directed to their need at their need at their need at the inneed a		Em vari succ acti Feec repr furtl proc		immediate
Date: (MM/DD/YYYY) Objective:	Time:	Location:			
Signature:	4.			Princip	ure:

S.No.	Name	Designation	Department	Signature
1	Mrs.A.L.MerlinSheela	A set D. C		
		Asst.Prof	S&H	traugh
2	Ms. Sherlin Jesu Dhas	Asst.Prof	EEE	1
3	Mrs. A.B.Evanjalin	Asst.Prof	ECE	Oct
4	Mrs. S. Indira	Asst.Prof	CIVII.	1 min
5	Mrs.Mamitha	Asst.Prof	CSE	Boune.

CSE



SMCE/ICC/FM-03/MGAA/03/2018 2017 - 2018 (Odd/Even)

MEETING AGENDA			Date: 7/2/2018			
Meeting Name:	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)					
Date of Meeting:	8/2/2018	Time:	10:00 am to 11:00 am			
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office			
Meeting Facilitator:	Mr.P.Renjitham					
Meeting Minute Taker:	Mrs. A.L.Merlin Sheela	Meeting Documenter:	Mrs. A.L.Merlin Sheela			

To conduct a program related to women empowerment

ame	Department	E-mail	Phone	
ist enclosed				
. Meeting Agenda				尼州。北京山东 土地园园
				Time
Meeting Agenda ppic To invite a reso	urce person			Time 10.00 am to 11:00 am

Description	To be Prepared by	The state of the s
Constitutional provisions - AICTE	Principal	



SMCE/ICC/FM-03/MGAA/03/2018 2017 - 2018 (Odd/Even)

		2. Signature	Department	Signature
S.No.	Name	Designation	Department	
1.	Mrs.A.L.Merlin Sheela	Asst. Prof	S&H	Munder
2.	Mr. S.A.Edward Dhas	Asst.Prof	MECHANICAL	Wingin .
2.	Mr. Saravanan M.R.	Asst.Prof	EEE	Dr.
3.	Mr. Michael Franklin N	Asst.Prof	ECE	550
4.	Mr. Prakash Arul Jose	Asst.Prof	CIVIL	AKAlmeh
5	Mrs. A. Ann Romalt	Asst.Prof	CSE	800
6	Dr. M. Freeda	Asst.Prof	S&H	Sman .



Meeting Name:

MEETING MINUTES

INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)

STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/ICC/FM-02/MGMS/02/2017 2016 - 2017 (Odd/Even)

3/2/2017

Date of Meeting: (MM/DD/YYYY)	3/2/2017	Time:	,	11:30 am to 12:30pm	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela	Location	on:	Principal's Office	
(Male alleg (16) e twe		IR NOT HAVE FOR	I CHE		[18] [18] [18]
To conduct a program rela	ted to women empowerment.				
avided are an Meeting		相關的學術	I THE		
Name	Department	E-mail	Phone	the state of the s	
List Enclosed					
Short of Selection		1746-74-1-01 (1884) F-1-08 (179	100000000000000000000000000000000000000	manager - Supplier - Supplier - St. St. St.	
第11 章	t b tralistic /oure	CIVIES / TRECISIONS		in the section of	
To invite a resource p	person for the program Dr. R. Reena Daphne, resource person. Planned to have the pri 2017.	Asst.Prof EEE as the ogram on 8 th February to send the girl students	Sworn select Inviti Asst.	ne Civil department Mrs. na K. Jancy Bai was ted as the ICC member. ng Dr. R. Reena Daphne, Prof EEE for the program mation should be given to the rtments through the circular	immediate
To frame the program schedule	 The representatives she girl students of their reand get their views ab To have a open discuss related to their needs. 		vario succe activ • Feedl repre	hack from every sentative is considered for er development in the	immediate



SMCE/ICC/FM-02/MGMS/02/2017 2016 - 2017 (Odd/Even)

Meeting Name:	INTERNAL COMPLIAN	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL)					
Date of Meeting: (MM/DD/YYYY)	3/2/2017			Time:	-	11:30 am to 12:30pm	
Minutes Prepared By:	Mrs.A.L.Merlin Sheela			Locatio	n:	Principal's Office	
discussed. 7. Next Meeting (flapplic	bilities of the Internal C	Complianc	ee Cell members	s for having the	program	n in a successful manner were	
Objective:							
Signature:	<u> </u>					Signa: Prin <u>c</u> i	ture:
Date: .312117							3/2/17



SMCE/ICC/FM-02/MGMS/02/2017 2016 - 2017 (Odd/Even)

S.No.	Name	2. Attendance at Meeting Designation	Department	Signature
1	Mrs.A.L.MerlinSheela	Asst.Prof	S&H	Aruer Sur
2	Mrs. A. Darcy Gnana Jegha	Asst.Prof	EEE	A.D.Cr. Jeg
3	Mrs. A.B.Evanjalin	Asst.Prof	ECE	Enin
4	Mrs. Sworna K. Jancy Bai	Asst.Prof	CIVIL	X
5	Mrs.Mamitha	Asst.Prof	CSE	



SMCE/ICC/FM-02/MGAA/02/2017 2016 - 2017 (Odd/Even)

MEETING AGENDA				Date: 1/2/2017
Meeting Name:	INTERNAL COMPLIANCE CELL (WOMEN EMPOWERMENT CELL) - INSTATEMENT AND PLANNING			D PLANNING
Date of Meeting: (DD/ MM /YYYY)	3/2/2017		Time:	10:00 am to 11:00 am
Meeting Chair:	Dr.R.Suresh Premil Kumar		Location:	Principal's Office
Meeting Facilitator:	Mr.P.Renjitham			
Meeting Minute Taker:	Mrs. A.L.Merlin Sheela		Meeting Documenter:	Mrs. A.L.Merlin Sheela

To conduct a program related to women empowerment

ame	Department	E-mail	Phone	
st enclosed				
Meeting Agenda				
leeting Agenda				
	Urce person			Time 10:00 am to 11:00 am

escription	To be Prepared by	
onstitutional provisions - AICTE	Principal	No.



SMCE/ICC/FM-02/MGAA/02/2017 2016 - 2017 (Odd/Even)

S.No.	2. Signature						
0.110.	Name	Designation	Department	Signature			
1.	Mrs.A.L.Merlin Sheela	Asst. Prof	S&H	Mmmy			
2.	Mr. S.A.Edward Dhas	Asst.Prof	MECHANICAL	Juldin.			
2.	Mr. Saravanan M.R.	Asst.Prof	EEE				
3.	Mr. Michael Franklin N	Asst.Prof	ECE				
4.	Mrs. K.Kavitha	Asst.Prof	CIVIL	Laul			
5	Mrs. A. Ann Romalt	Asst.Prof	CSE	\$			
6	Dr. M. Freeda	Asst.Prof	S&H	June			