Academic Year 2016-2017



SMCE/OEADTN/FM-45B/ 02 /MEAA-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016 - 2017 (Odd/Even)

CI	D	01	11	A	A	1		L	A	De	
U	$\overline{}$		34	_ A	-4		12717	п	н	UO	

MEETING AGENDA

Date: 1/7/2016

	CHICOLINIC FILL TILL TO	WILL THIS MOLITOR	2001 11112010	
Meeting Name:	RAGGING FREE CAMPUS - DISCUSSION AND ACTIO	N PLAN		
Date of Meeting: (DD/ MM /YYYY)	4/7/2016	Time:	10:00 am to 11:00 am	
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office	
Meeting Facilitator:	Mr.P.Renjitham			
Meeting Minute Taker:	Mr. Michael Franklin	Meeting Documenter:	Mr. Michael Franklin	

1. Meeting Objective

To frame the rules and regulations to make a ragging free campus

2. Attendees			
Name	Department	E-mail Phone	
ALL THE HEADS			A PARTY OF

ALL THE HEADS

3. M	eeti	ma	Αq	en	da

	Topic		Time
-		d possible measures to be taken to avoid ragging	10:00 am to 11:00 am

			The second secon
			STATE OF THE PARTY

To frame certain regulations to set up a ragging free campus

scription	To be Prepared by
tiragging affidavit copy – to maked the discussions baed on the rameters mentiloned	Principal
Tameters mentioned	was wearen still and the state of the



SMCE/OEADTN/FM-45B/ 02 /MEAA-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2016 - 2017 (Odd/Even)

2. Signature

No.	Name	Designation	Department	Signature
1.	Mr.M.R.Saravanan	Assistant Professor	EEE	D2
2.	Mr.Michael Franklin	Assistant Professor	ECE	
3.	Mrs.Ann Romalt	Assistant Professor	CSE	0
4.	Mr. Ragin	Assistant Professor	CIVIL	10
5.	Mrs.Freeda	Assistant Professor	S&H	Sugar.
6.	Mr.Edward Dhas	Assistant Professor	MECHANICAL	and de



SMCE/OEADTN/FM-46B/02/MM-

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 20

2016 - 2017 (Odd/Even)

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS - DISCUSSION AND ACTIO	N PLAN		
Date of Meeting: (MM/DD/YYYY)	4/7/2016	Time:	10:00 am to 11:00 am	
Minutes Prepared By:	Mr.Michael Franklin	Location:	Mr.Michael Franklin	
1. Meeting Objective			表现实践和特殊的,但是是一种的。	

To frame the rules and regulations to make a ragging free campus

2. Attendance at Meeting	。	是自己的一种。 第一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种一种	
Name	Department E-mail	Phone	
List Enclosed			
3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
To discuss on the various aspects of ragging and possible measures to be taken to avoid ragging	 Discussions were made on what constitutes ragging Places possible ,where ragging could happen were identified. Awareness on ragging to be given – was discussed 	To demonstrate to the students about what all would come under ragging Also tell the students in what ways they could be helped	immediate
To frame certain regulations to set up a ragging free campus	To frame the monitoring committee who would deal with the remedial or punishing part .	committee framed to be disclosed	immediate
	"Ragging is an offence" notice to be pasted in all main areas prone to ragging, specially where students gather like cafeteria, office, restrooms etc.	Pasting of this notice to be verified by the monitoring committee.	immediate
	Measures to avoid ragging in college campus.	A separate block for the S&H department, isolated from the rest	



SMCE/OEADTN/FM-46B/02/MM-

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016 - 2017 (Odd/Even)

			Possible places of ragging	
			identified and a monitoring	
			committee member from every department has to	
			monitor the students, in the	
			verandahs, main gate,	
			cafeteria, near rest rooms.	
			Time table for first years	*********
			framed in such a manner that intervals differ for the	
			seniors and the first year	
			students.	
			In bus a monitoring	
			committee is put to take care.	
			In hostels also the	
			monitoring committee	
			would make a frequent visit to check whether the hostel	
			is a ragging free one and	
			look to the grievances faced	
Summary of Review Outputs			by the hostellers also.	
All possible measures to be	e taken to make a ragging free campu	IS were discussed and artis-		
. Next Meeting (if applicable)	IN THE REAL PROPERTY.	as were discussed and action plan fi	amed accordingly.	- CHARLES
ate:	Time:			
MM/DD/YYYY)	Time.	Location:		
Objective:				
ignature:				
	Signature	\		
Meeting Documentor	Principal	- NE Ph.D	Signature:	**********
ate:	ah Premil	Kumarinis		
	Principal Date: Pesh Premil PRINCIPAL PRI	TOUR DE MOUNTE AND DE DE LES		
	A STORY'S COLL	THICKAL POS OLD	Date.	727**
	THENGANVILLA A	SARI DISTRUCT		Charge Charge
	MEDIUM KVWANTON			



SMCE/OEADTN/FM-46B/02/MM-

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2016 - 2017 (Odd/Even)

2. Attendance at Meeting

S.No.	Name	Designation	Department	Signature
1.	Mr.M.R.Saravanan	Assistant Professor	EEE	- Pr
2.	Mr.Michael Franklin	Assistant Professor	ECE	(So)
3.	Mrs.Ann Romalt	Assistant Professor	CSE	9
4.	Mr.Ragin	Assistant Professor	CIVIL	()
5.	Mrs.Freeda	Assistant Professor	S&H	Just -
5.	Mr.Edward Dhas	Assistant Professor	MECHANICAL	anjoe



SMCE/OEADTN/FM-45B/ 02 /MEAA-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016 - 2017 (Odd/Even)

	CIRCULAR	MEETING AGENDA	Date: 5/7/2016
Meeting Name:	RAGGING FREE CAMPUS - FOL	LLOWUP WITH MONITORING COMMITTEE	
Date of Meeting: (DD/ MM /YYYY)	6/7/2016	Time:	10:00 am to 11:00 am
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:	Mr.P.Renjitham		
Meeting Minute Taker:	Mr.Michael Franklin	Meeting Documenter	: Dr.R.Suresh Premil Kumar

1. Meeting Objective

Follow up meeting with the monitoring committee members

Name	Department	E-mail	Phone		
ALL THE HEADS					
. Meeting Agenda				医性质的	
opic				Time	
	ring out the rules framed in proce	ess of making a ragging free o	campus	EMAN SERVICE	am to 11:00 am

Description	To be Prepared by
Antiragging affidavit copy – to make the discussions based on the parameters mentioned	Principal



SMCE/OEADTN/FM-45B/ 02 /MEAA-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016 - 2017 (Odd/Even)

		2. Signature	Desemble	Signature
i.No.	Name	Designation	Department	Oignature
1.	Mr.M.R.Saravanan	Assistant Professor & Head	EEE	8-2
2.	Mr.Michael Franklin (Anti-ragging committee)	Assistant Professor & Head	ECE	
3.	Mrs.Ann Romalt	Assistant Professor & Head	CSE	8
4.	Mr.Ravi Kumar	Assistant Professor & Head	CIVIL	
5.	Dr.Freeda	Assistant Professor & Head	S&H	Second)
6.	Mr.Edward Dhas	Assistant Professor & Head	MECHANICAL	wayte day de
7.	Mr. Raj Kumar(Anti-ragging committee)	Assistant Professor	MECHANICAL	Blogs
	Monitoring Committee Members			
1.	Mr. Starlin Deva Prince	Assistant Professor	MECHANICAL	(My
2.	Mr. Selva Kumar	Assistant Professor	ECE	
3.	Ms .Ashley Beby	Assistant Professor	ECE	al ship
4.	Mr. Selva Reegan	Assistant Professor	CSE	8X
5.	Dr. Shiny Malar L. R.	Assistant Professor	CSE	Sel -
6.	Mr. Rajin	Assistant Professor	CIVIL	
7.	Mr. Ezhil Vignesh	Assistant Professor	EEE	Vigner



SMCE/OEADTN/FM-45B/ 02/MEAA-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016 - 2017 (Odd/Even)

8.	Ms.Darcy Gnana Jegha	Assistant Professor	EEE	8
				6



SMCE/OEADTN/FM-46B/02/MM-HD

2016- 2017 (Odd/Even)

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS - FOLLOWUP PLANNING WITH MONITORING COMMITTEE					
Date of Meeting: (MM/DD/YYYY)	6/7/2016	Time:	10:00 am to 11:00 am			
Minutes Prepared By:	Dr.R.Suresh Premil Kumar	Location:	Dr.R. Suresh Premil Kumar			

1. Meeting Objective

Follow up meeting with the monitoring committee members

Name	Department	E-mail	Phone		A STORES
ist Enclosed					
3. AGENDA ITEM	4. DISCUSSIO	N/OUTCOMES / DECISIONS	5. ACTI COMMUNI	ONS TO BE TAKEN, ICATIONS REQUIRED	6. Date & Time of completion
To discuss on carrying out the rules framed in process of making a ragging free campus	• Disc cons	cussions were made on what stitutes ragging ces possible ,where ragging could open were identified disscussed		To demonstrate to the students about what all would come under ragging Also tell the students in what ways they could be helped The places where monitoring has be done are 1. Morning when entering the campus on the way 2. Interval(FN&AN) 3. Canteen (Lunch and Intervals) 4. Evening on the way to bus 5. In the transport yard 6. In the entrance at Gate 1	According to the venue allotted in the schedule. The monitoring committee should take roles and execute the duty assigned.

Summary of Review Outputs

All possible measures to be taken to make a ragging free campus were discussed and follow up plan made accordingly



SMCE/OEADTN/FM-46B/02/MM-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016- 2017 (Odd/Even)

		JS – FOLLOWUP PLANNI	NG WITH N	MONITORING CO	COMMITTEE
Meeting Name:	RAGGING FREE CAMPI	JS - FOLLOWUP PLANNI			10:00 am to 11:00 am
Date of Meeting: (MM/DD/YYYY)	6/7/2016			Time:	
Minutes Prepared By:	Dr.R.Suresh Premil Kum	nar		Location:	Dr.R.Suresh Premil Kumar
7. Next Meeting (if applic	cable)				
Date: (MM/DD/YYYY)		Time:	Locati	ion:	
Objective:					Signatura
Signature:		Signature:		Signature:	Tarina Caracar San
Meeting Documento	r	Principal	nh 7	Director	
Date:		R.S. Bate: Promit Liumat, M.E. Promit Liumat,	-629 202	Setel money	
	ARU	MANYAKURAKI DISTRICT			



SMCE/OEADTN/FM-46B/02/MM-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2016- 2017 (Odd/Even)

2. Attendance at Meeting

0.11		ttendance at Meeting		
S.No.	Name	Designation	Department	Signature
1.	Mr.M.R.Saravanan	Assistant Professor & Head	EEE	Dr.
2.	Mr. Michael Franklin (Anti-ragging committee)	Assistant Professor & Head	ECE	
3.	Mrs.Ann Romalt	Assistant Professor & Head	CSE	
4.	Mr. Ravi Kumar	Assistant Professor & Head	CIVIL	
5.	Dr.Freeda	Assistant Professor & Head	S&H	- Second
6.	Mr.Edward Dhas	Assistant Professor & Head	MECHANICAL	Ohmy De
7.	Mr. Raj Kumar(Anti-ragging committee)	Assistant Professor	MECHANICAL	Alloyle
	Monitoring Committee Members			
1.	Mr. Starlin Deva Prince	Assistant Professor	MECHANICAL	My
2.	Mr. Selva Kumar	Assistant Professor	ECE	Selle.
3.	Ms.Ashley Beby	Assistant Professor	ECE	1 attriby
4.	Mr. Selva Reegan	Assistant Professor	CSE	W
5.	Asshiney Malar , 7 R	Assistant Professor	CSE	(C) 1



SMCE/OEADTN/FM-46B/02/MM-HD

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2016-2017 (Odd/Even)

			the state of the s		
	7.	Ms.Darcy Gnana Jegha	Assistant Professor	EEE	T
1					