



SMCE/IQAC/MGMS-04
2019-2020 EVEN

STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC)
Aruthenganvilai, Kallukatti Junction Azhikal Post, Kanyakumari District-629202, Tamil Nadu.

Date: 31-07-2020

MINUTES OF THE MEETING

The fourth Internal Quality Assurance Cell (IQAC) meeting of the academic year 2019-20 for the even semester is scheduled on 31st of July 2020 at 10:35 AM through online mode.

The following members were the attendees of the meeting.

S.No.	Name and Address	Member
1.	Dr. R.Suresh Premil Kumar	Chairperson
2.	Mr.P.Renjitham	Management Representative
3.	Dr.R.K.Madhumathi	Secretary
4.	Dr.J Jenix Rino	Administrative Member
5.	Dr.J.Prakash Arul Jose	Administrative Member
6.	Dr.F.R. Shiny Malar	Administrative Member
7.	Mr. N.Michael Franklin	Administrative Member
8.	Mr.M.R.Saravanan	Administrative Member
9.	Dr.M.Freeda	Administrative Member
10.	Dr.M.Marsaline Beno	Local Society
11.	Ms.A.S.Asweeni Kumar	Alumni
12.	Dr.A.Albert Raj	Academician
13.	Mr.A.Jebresh Isaac	Industrialist
14.	Mr.Siva Kumar	Industrialist
15.	Mr.Jyothish Kumar	Student Member
16.	Ms.S.Santhiya	Student Member
17.	Dr.R.Reena Daphne	Coordinator of IQAC

The Principal Dr. Suresh Premil Kumar, welcomed the constitutional members for the meeting. The agenda was recalled and the meeting started.

4.01 CONFORMATION OF THE MINUTES OF THE IQAC MEET HELD ON 05/12/2019

The Chairperson asked the coordinator to appraise the IQAC report of the corrective actions taken with respect to the earlier meeting's agenda. The IQAC coordinator confirmed the minutes and the action taken.

The members suggested that

1. Patenting and publishing of the papers have to be given as department targets.
2. Consultancy services to be provided.

With regard to this every department was given a target to patent their projects. Activities related to research promotion like 'Revive your research was conducted' to enhance research vibes in the system.

Consultancy activities were also encouraged. Collaboration was done at national levels.

The external members appreciated the progress.

4.02 SUCCESSFUL COMPLETION OF THE NAAC VISIT AND THE GRADES AWARDED

The coordinator appraised that the NAAC visit was over and the grade has been awarded on February 14th, 2020 as B grade with a CGPA of 2.46 on a four point scale. It was also informed that the comments given by the experts would be looked for ratification in the future.

The external members conveyed their wishes and appreciated the efforts of all involved in the success.

4.03 DISCUSSION ON THE CONSOLIDATION OF THE ACTION PLAN EXECUTED

The IQAC coordinator presented the consolidated Action Taken Report (Annexure 1) to all members present and the heads were asked to give the reason for the non-conformities identified. Assurance was given by the heads to ratify the non-conformities by the end of the next semester without fail.

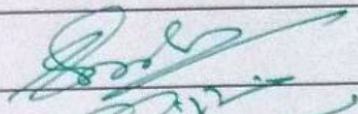
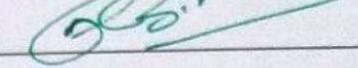
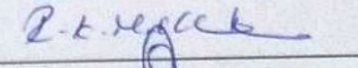
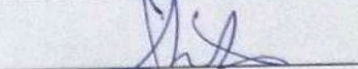
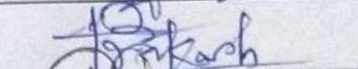


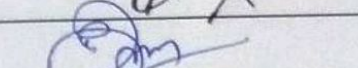
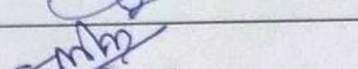
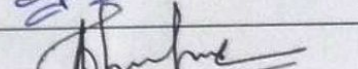
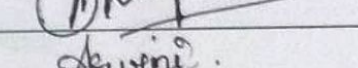
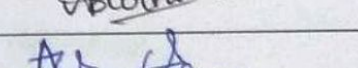
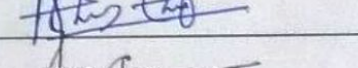
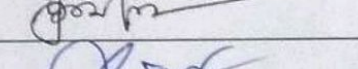
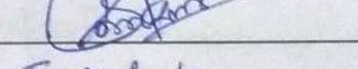
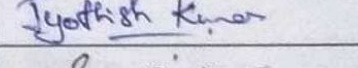
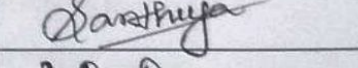
4.04 DEVIATIONS IDENTIFIED-APPRAISAL


The deviations found was asked to be ratified and it was highlighted that research related targets have to be insisted for completion with more thrust, and also insisted that it has been noted by the NAAC Peer team too.

Also the experts suggested that the same action plan can be strengthened with targets department wise as well as faculty wise to identify the lapse wrt to department and faculty separately.

The meeting ended with a vote of thanks delivered by Dr. F.R.Shiny Malar Head – CSE.

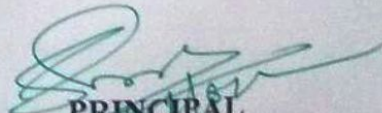
Attendance at the meeting:

Members	Designation	Signature
Dr. R.Suresh Premil Kumar	Chairperson	
Mr.P.Renjitham	Management Representative	
Dr.R.K.Madhumathi	Secretary	
Dr.J Jenix Rino	Administrative Member	
Dr.J.Prakash Arul Jose	Administrative Member	
Dr.F.R. Shiny Malar	Administrative Member	
Mr. N.Michael Franklin	Administrative Member	
Mr.M.R.Saravanan	Administrative Member	
Dr.M.Freeda	Administrative Member	
Dr.M.Marsaline Beno	Local Society	
Ms.A.S.Aswini Kumari	Alumni	
Dr.A.Albert Raj	Academician	
Mr.A.Jebresh Isaac	Industrialist	
Mr.Siva Kumar	Industrialist	
Mr.Jyothish Kumar	Student Member	
Ms.S.Santhiya	Student Member	
Dr.R.Reena Daphne	Coordinator of IQAC	


IQAC COORDINATOR
Dr. R.REENA DAPHNE
Co-ordinator IQAC

Stella Mary's College of Engineering
 Arithenganytai, Kalukatti Jh, Azhikal Post
 Karaikal District - 755 002

Attachment: Consolidated Execution Report – 2019-20 even


PRINCIPAL

Dr.R Suresh Premil Kumar
 PRINCIPAL
 STELLA MARY'S COLLEGE OF ENGINEERING
 ARITHENGANYTAL, KALUKATTI JH, AZHIKAL POST
 KANTANUR DISTRICT



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Aruthenganvilai, Kallukatti Junction Azhikal Post, Kanyakumari District-629202, Tamil Nadu.

Date: 24/07/2020

MINUTES OF THE MEETING

The fourth Internal Quality Assurance Cell (IQAC) Steering Committee meeting of the academic year 2019-20 for the even semester was held on 24th July 2020, at 4.00 PM through online mode .

The following were the attendees of the meeting.

1. Dr.R.Reena Daphne	IQAC Coordinator
2. Mrs. J.Jasmine	Assistant Professor /EEE
3. Mrs.Indira	Assistant Professor/Civil
4. Mrs.Mamitha	Assistant Professor/CSE
5. Mr.A.B.Evanjalin	Assistant Professor/ECE
6. Mr.Starlin Deva Prince	Assistant Professor/Mechanical
7.Mrs.M.Mini Margaret	Assistant Professor/SH

Dr.R.Reena Daphne, the IQAC Coordinator welcomed the members and reiterated the agenda for the meeting.

4.01 APPRAISAL OF THE EXECUTION REPORT FOR THE SEMESTER

Dr. R. Reena Daphne, the Coordinator of IQAC, reviewed the individual reports sent by the Heads in response to the action plan and the ratification reports of the previous semester's lapses.

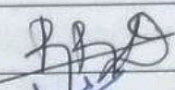
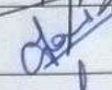
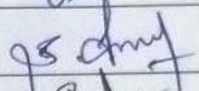
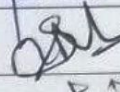
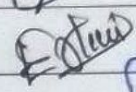
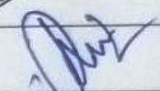
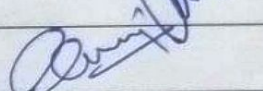
4.02 CONSOLIDATION OF THE EXECUTION REPORT

The execution reports were consolidated and the non-conformities were noted by the steering members. The deviation report was then prepared on analyzing the reports sent and the notice with this regard was sent to the heads. Also the previous semester's ratification report was reviewed for the fulfillment of the earlier semester's short comings. It was insisted that the non

conformities in every semester should be null and that this has to be insisted very often to get things done the way intended as per the action plan


The coordinator thanked everyone and the meeting ended.

Attendance at the meeting:

Members	Designation	Signature
1. Dr.R.Reena Daphne	IQAC Coordinator	
2. Mrs. J.Jasmine	Assistant Professor /EEE	
3. Mrs.Indira	Assistant Professor/Civil	
4. Mrs.Mamitha	Assistant Professor/CSE	
5. Mrs.A.B.Evanjalin	Assistant Professor/ECE	
6. Mr.Starlin Deva Prince	Assistant Professor/Mechanical	
7.Mrs.M.Mini Margaret	Assistant Professor/SH	


IQAC COORDINATOR

Dr. R. REENA DAPHNE
Co-ordinator IQAC
Stella Mary's College of Engineering
Aruthenganvilal, Kallukatti Jn. Azhikal Post
Kanyakumari District - 629 202


PRINCIPAL

Dr.R.Suresh Premil Kumar M.F.D.K.P
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAL AZHICKAL POST-629 202
KANYAKUMARI DISTRICT



SMCE/IQAC/SC/MGMS-03
2019-2020 EVEN

STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
Aruthenganvilai, Kallukatti Junction Azhikal Post, Kanyakumari District-629202, Tamil Nadu.

Date: 12/12/2019

MINUTES OF THE MEETING

The third Internal Quality Assurance Cell (IQAC) Steering Committee meeting of the even semester of the academic year 2019-20 was held on 12th December 2019, at 12:30 PM, in the IQAC

The following steering members attended the meeting.

1. Dr.R.Reena Daphne	IQAC Coordinator
2. Mrs. J.Jasmine	Assistant Professor /EEE
3. Mrs.Indira	Assistant Professor/Civil
4. Mrs.Mamitha	Assistant Professor/CSE
5. Mr.A.B.Evanjalin	Assistant Professor/ECE
6. Mr.Starlin Deva Prince	Assistant Professor/Mechanical
7.Mrs.M.Mini Margaret	Assistant Professor/SH

Dr.R.Reena Daphne, the IQAC coordinator welcomed the members. The agenda was then reiterated. It was told that the promotion of research related activities have to be given more thrust. The members ensured that would insist the maximum as and when opportunities are available.

3.01 ACTION PLAN FOR THE SEMESTER-APPRAISAL

Dr. R. Reena Daphne, the Coordinator of IQAC, delivered the action plan framed. It was asked to ensure the implementation of all the targets in the Department. It was told about the introduction of initiatives to enrich the research culture. The final action plan for the semester was then delivered (Annexure 1) .It was told that it would be forwarded to the Heads for further follow up action.

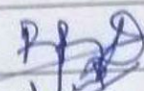

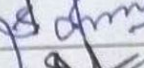
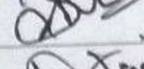

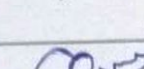
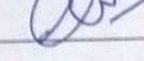
Also the immediate focus is towards the preparedness for the visit and all the documentations required have to be put up the display as directed by each Department heads.


3.02 INSIST OF ACHIEVEMENT OF THE TARGETS GIVEN

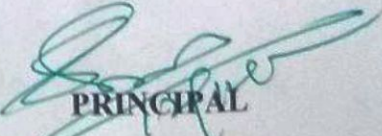
The coordinator also insisted to put the utmost effort to complete the targets given. It was instructed that the ratification reports have to be submitted without fail by the semester end for the previous semester's and the non-conformities of the last semester have to be made null.

The meeting came to an end with vote of thanks by the coordinator Dr.R.Reena Daphne.

Attendance at the meeting:

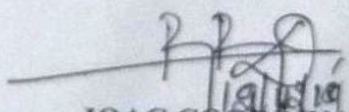
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IQAC COORDINATOR
 Co-ordinator IQAC
 Stella Mary's College of Engineering
 Aruthenganvilal, Kanyakumari District
 Kanyakumari District 619 202
Attachment: Action plan 2019-20 even


PRINCIPAL
 Dr.R.Suresh Premil Kumar M.E Ph.D
 PRINCIPAL
 STELLA MARY'S COLLEGE OF ENGINEERING
 ARUTHENGANVILAL, KANYAKUMARI DISTRICT
 KANYAKUMARI DISTRICT

ANNEXURE-I

S.No.	Plan of Action (2019- 2020 Even)
1.	Pass percentage for University examinations (CSE , ECE) > 75; (EEE,CIVIL,MECHANICAL) >70 .
2.	Inspiration towards projects through labs/ field study
3.	Adherence to Department calendar
4.	Analysis of results for slow and fast learners with check over the implementation of their respective action plans
5.	Implementation of Innovative Teaching/Learning Methodologies
6.	Student achievements/prizes won in Co-curricular/ Extra –curricular activities
7.	Inplant training/Internship
8.	Implementation of Department Activity Action plan by Class Incharges
9.	Faculty participation in student industrial Visit
10.	Faculty participation in Community based Projects
11.	Participation in seminar/workshops by faculty
12.	Participation in FDP
13.	Organisation of Guest Lectures
14.	Organization of Training /Certification courses
15.	Journal Publications
16.	Participation in International/National Conferences by faculty
17.	Journal publications with students
18.	Conference publications with students
19.	Major / Minor Research Projects
20.	Text or Reference books(Book chapters published in National /International Level publications)
21.	Extension Activities
22.	Registration for Ph.D by faculty
23.	Enrolment in Professional Bodies
24.	Patents(National/International Level)
25.	Consultancy activities
26.	Joint Patents with students
27.	Honors / Recognition(Invited members in BoS/Academic Council etc.)
28.	Collaboration at National Level(jointly organizing events/joint projects/joint publications)


 IQAC COORDINATOR



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(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
Aruthenganvilai, Kallukatti Junction Azhikal Post, Kanyakumari District-629202, Tamil Nadu.

Date: 05/12/2019

MINUTES OF THE MEETING

The third Internal Quality Assurance Cell (IQAC) meeting of the academic year 2019-20 for the even semester was held, on the 5th of December 2019, at 10.40 AM the IQAC.

The following members were present for the meeting.

S.No.	Name and Address	Member
1.	Dr. R.Suresh Premil Kumar	Chairperson
2.	Mr.P.Renjitham	Management Representative
3.	Mrs.R.K.Madhumathi	Secretary
4.	Mr.J Jenix Rino	Administrative Member
5.	Dr.J.Prakash Arul Jose	Administrative Member
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14.	Mr.Siva Kumar	Industrialist
15.	Mr.Jyothish Kumar	Student Member
16.	Ms.S.Santhiya	Student Member
17.	Dr.R.Reena Daphne	Coordinator of IQAC

The Chairman of the IQAC welcomed everyone. The agenda of the meeting was recalled. Suggestions from the forum were invited. The Principal asked the coordinator to appraise the IQAC report of the corrective actions taken with respect to the last meeting.

3.01 CONFORMATION OF THE MINUTES OF THE IQAC MEET HELD ON 06-11- '19

The Principal welcomed all the IQAC members. The agenda was recalled. The Principal welcomed the suggestions from the forum for the successful conduct of the meet. The Principal asked the coordinator to appraise the IQAC report of the corrective actions taken with respect to the earlier meeting's agenda.

The points brought out from the earlier meeting discussions were:

1. Patenting and publishing of the papers have to be given as department targets.
2. Consultancy services to be provided.

It was told the points suggested were included in this semester's plan.

3.02 APPRAISAL OF THE ACTION PLAN FOR 2019-20- EVEN SEMESTER

The IQAC Coordinator presented the framed IQAC action plan for the even semester. The action plan for the previous semester was recalled with the execution of the same. The components added to the basic action plan were

1. Honors / Recognition (Invited members in BoS/Academic Council etc.)
2. Patents (National/International Level)
3. Consultancy activities
4. Collaboration at National Level (jointly organizing events/joint projects/joint publications)

The board collectively approved the action plan and insisted that the research promotion should be focused more.

3.03 TO GET PREPARED FOR NAAC VISIT

It was appraised the dates for the NAAC visit were given and that the readiness for all aspects with respect to documentation side and the infrastructure side is satisfactorily made with respect to the mocks conducted in the semester.

The board appreciated the step taken for accreditation visit and its preparedness.

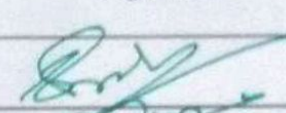

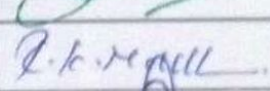
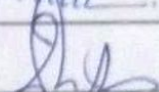
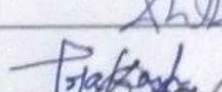

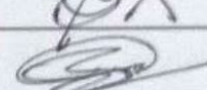
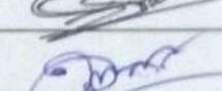
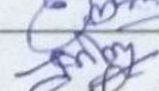
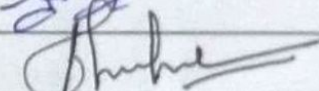
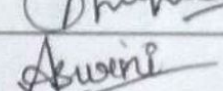
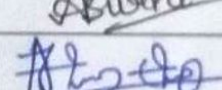
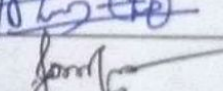
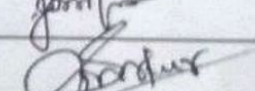
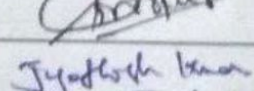
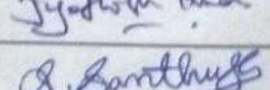
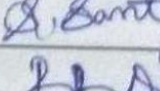
3.04 RESEARCH ACTIVITIES TO BE STRENGTHENED

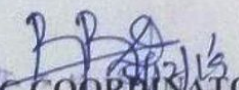
The board members pointed out that the research culture in the campus has to be enriched to take the institution to the next level and that projects done have to be patented and articles to be published w.r.t the various projects. On the whole the research activities have to be made lively in the campus.

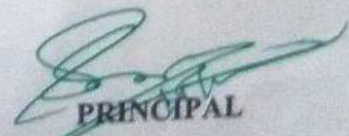
The IQAC coordinator appraised that programme related to research focus has been planned in the semester to encourage people to go for research based activities and promote research.

The meeting came to an end with the Vote of Thanks by Mr. N. Michael Franklin , HoD/ECE.

Attendance at the meeting:

Members	Designation	Signature
Dr. R.Suresh Premil Kumar	Chairperson	
Mr.P.Renjitham	Management Representative	
Mrs.R.K.Madhumathi	Secretary	
Mr.J Jenix Rino	Administrative Member	
Dr.J.Prakash Arul Jose	Administrative Member	
Dr.F.R. Shiny Malar	Administrative Member	
Mr. N.Michael Franklin	Administrative Member	
Mr.M.R.Saravanan	Administrative Member	
Dr.M.Freeda	Administrative Member	
Dr.M.Marsaline Beno	Local Society	
Ms.A.S.Asmini Kumar	Alumni	
Dr.A.Albert Raj	Academician	
Mr.A.Jebresh Isaac	Industrialist	
Mr.Siva Kumar	Industrialist	
Mr.Jyothish Kumar	Student Member	
Ms.S.Santhiya	Student Member	
Dr.R.Reena Daphne	Coordinator of IQAC	


IQAC COORDINATOR
 Co-ordinator IQAC
 Stella Mary's College of Engineering
 Aruhengavilai, Kallukatti Jn, Arakkudi Road
 Kanyakumari District - 620 202


PRINCIPAL
 Dr. R. Suresh Premil Kumar, M.E.
 Principal
 STELLA MARY'S COLLEGE OF ENGINEERING